

Commissioners:

JEFF C. WHEELAND
Chairman

ERNEST P. LARSON
Vice Chairman

TONY R. MUSSARE
Secretary



ANN M. GEHRET
*Director of Administration
and Chief Clerk*

N. RANDALL SEES
Solicitor

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**Minutes of the Meeting of
January 3, 2013
Board Room, Executive Plaza
Pine Street, Williamsport**

Commissioner Wheeland - Present
Commissioner Larson - Present
Commissioner Mussare - Present

Solicitor Sees - Present

1.0 OPERATIONS

1.1 CONVENE COMMISSIONERS MEETING. Mr. Wheeland convened the Commissioners Meeting 10:05 a.m.

1.2 APPROVE THE MINUTES OF THE PREVIOUS MEETINGS. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved the minutes of the previous meeting as they are recorded.

1.3 RECEIVE PUBLIC COMMENTS (AGENDA ITEMS ONLY). Mr. Wheeland opened the floor to public comment on agenda items only, and none were received.

Mr. Wheeland announced an executive session was held on 12/28/12 to discuss a potential real estate acquisition.

2.0 ACTION ITEMS

2.1 ADOPT RESOLUTION 2013-01. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), adopted resolution 2013-01 appointing solicitors to the County.

2.2 APPROVE CONTRACT WITH MONTGOMERY BOROUGH. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved contract with Montgomery Borough for tax collection services

2.3 APPROVE PSA WITH GEISINGER CLINIC. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved

professional service agreement with Geisinger Clinic for Dr. Pat Bruno consultant services.

- 2.4 APPROVE PSA WITH DELTA DEVELOPMENT. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved professional service agreement with Delta Development Service Inc.
- 2.5 APPROVE GRANT RECEIPT FROM PCCD. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved Treatment Court Enhancement Grant receipt from PCCD in the amount of \$24,952.
- 2.6 APPROVE COMMITMENT LETTER. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved commitment letter for PHFA PHARE grant in the amount of \$200,000.

Mr. Wheeland recessed the Commissioners' Meeting at 10:12 a.m.

3.0 SALARY BOARD

- 3.1 CONVENE SALARY BOARD. Controller Rogers was absent. Sheriff Lusk was present for items 3.4 & 3.5.
- 3.2 APPROVE 2013 SALARY SCALE. - A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved the salary scale for 2013.
- 3.3 APPROVE TDA FOR 2013. - A motion Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved the Table of Distributions and Authorizations for 2013.
- 3.4 SHERIFF - A motion by Sheriff Lusk and seconded by Mr. Larson and passed (4-0), approved Martin J. Forsburg as full time Deputy Sheriff - Pay grade 7 - \$17.12/hour effective 1/7/13.
- 3.5 SHERIFF - A motion by Sheriff Lusk and seconded by Mr. Larson and passed (4-0), approved Michael A. Caschera as full time Deputy Sheriff - Pay grade 7 - \$17.12/hour effective 1/22/13.
- 3.6 PRISON - A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved Geril E. Schoonmaker as full time Correctional Officer I Relief - Pay grade COI - \$14.35/hour effective 1/7/13.
- 3.7 PRISON - A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved Jerry P. Bennett as full time Correctional Officer I Relief - Pay grade COI - \$14.35/hour effective 1/7/13.

3.8 ADJOURN SALARY BOARD. A motion by M Mr. Larson and seconded by Mr. Mussare and passed (3-0), adjourned the Salary Board at 10:17 a.m.

Mr. Wheeland reconvened the Commissioners' Meeting at 10:17 a.m.

6.0 PUBLIC COMMENT. Mr. Wheeland opened the floor to public comment and none were received.

7.0 NEXT REGULARLY SCHEDULED MEETING. Mr. Wheeland announced the next regularly scheduled meeting as a work session on Tuesday, January 15, 2013. There will be no meetings on January 8 or 10.

8.0 ADJOURN COMMISSIONERS' MEETING. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), adjourned the Commissioners' Meeting at 10:18 a.m.